

Tour Request Form

The Grand Theatre Center for the Arts offers a variety of tours, ranging from general informative walk-throughs to highly specialized discussions and activities.

We present tours to patrons of all ages, in small and large groups alike.

Please complete the entire form below so that we can properly review your request.

Contact Name: _____

Organization: _____

Address: _____

Email: _____

Telephone: _____

Total number of participants in your group: _____

Age(s) of participants in your group: _____

Does your group include any special needs (disability, mobility, etc.) participants? _____

Preferred Dates (please provide at least two options): _____

Preferred Time of Day (please be specific or provide a range): _____

How will your group arrive (car pool, tour bus, school bus, bicycle, walk, etc.) at the facility? _____

Do you require any special loading/unloading or parking needs? _____

Please identify the type of tour you are requesting (you may select more than one option if applicable):

- Center-wide** – general tour through the public areas of the facility with an overview of the project and all service areas
- Historical** – concentrating on the historical and architectural elements in relationship to the Center
- Arts Education Program** – overview of educational programming and classrooms of the Center
- Exhibitions Program** – overview of visual arts programming and the art galleries of the Center
- Presenting Program** – overview of performance programming and two theatres of the Center
- Rental Program** – overview of facility amenities and technical support for those interested renting the Center
- Technical** – special engagements for those interested in the technical systems (lightings, sound, rigging, etc.) of the Center
- Operations** – special engagements for those interested in the operations from an organizational or industry perspective
- Other** – please identify any other specific interests or requests: _____

If you are requesting an **activity** (gallery talk, art making, demonstration, etc.) please provide a description of your interests & goals:

Staff will review tour requests weekly and confirm tours in the order they are received.

We encourage tour requests to be submitted at least 3 weeks prior to the dates requested.

Center-wide tours typically range between 60 to 90 minutes depending on the size of the group.

Most tours are free of charge, while some require fees based on group size or special requests.

Please complete and return to Patron Services at the Box Office, or mail to:

Tour Request c/o

Grand Theatre Center for the Arts

715 Central Ave.

Tracy, CA 95376

for more information 209.831.6858 / www.atthegrand.org



